



VACANCY ANNOUNCEMENT

Post title: National consultant

Duration: 22 working days

Date required: 4 September - 10 November 2017

Duty station: Home-base with two briefings in Vienna and a field mission in Russian Federation

Under the direct supervision of the UNIDO Headquarters Evaluation Manager, in consultation with and under the guidance of the Team Leader and with the support of the Project Managers, the national consultant is responsible to carry out the following tasks:

Tasks	Expected Duration	Expected results
<p>Desk review</p> <p>Review and analyze project documentation and relevant country background information; in cooperation with the team leader, determine key data to collect in the field and prepare key instruments in Vietnamese if deemed necessary (questionnaires, logic models);</p> <p>If need be, recommend adjustments to the tools in order to ensure their understanding in the local context;</p> <p>Coordinate and lead interviews in local language and assist the team leader with translation where necessary;</p> <p>Analyze and assess the adequacy of legislative and regulatory framework, specifically in the context of the project's objectives and targets.</p>	3 working days (home base)	<p>Evaluation questions, questionnaires/interview guide, logic models adjusted to ensure understanding in the national context;</p> <p>A stakeholder mapping;</p> <p>A brief assessment of the adequacy of the country's legislative and regulatory framework in the context of the project.</p>
<p>Coordinate the evaluation mission agenda, ensuring and setting up the required meetings with project partners and government counterparts, and organize and lead site visits, in close cooperation with project staff in the field.</p> <p>Assist and provide detailed analysis and inputs to the team leader in the preparation of the inception report.</p>	3 working days (home base)	<p>Detailed evaluation schedule</p> <p>List of stakeholders to interview during the field missions.</p>
<p>Participation in interviews during field missions</p>	10 working days	Interview notes.
<p>Prepare inputs and analysis to the evaluation report according to TOR and as agreed with the team leader.</p> <p>Revise the draft project evaluation report based on comments from UNIDO IEV and stakeholders and edit the</p>	3 working days	Draft evaluation report submitted to evaluation manager for review on or before 17 November 2017.

language and form of the final version according to UNIDO standards.		
Finalize evaluation report, on basis of comments and suggestions received through the evaluation manager	3 working days (home base)	Final evaluation report submitted to evaluation manager on or before 20 November 2017

Requirements

Relevant university degree; over 5 years' experience in planning, implementation, monitoring and/or evaluation of technical assistance projects; excellent oral and written communication skills in English and Russian; demonstrated familiarity with procedures and practices of international technical cooperation.

Absence of Conflict of Interest:

According to UNIDO rules, the consultant must not have been involved in the design and/or implementation, supervision and coordination of and/or have benefited from the project/project (or theme) under evaluation. The consultant will be requested to sign a declaration that none of the above situations exists and that the consultants will not seek assignments with the manager/s in charge of the project before or shortly after the completion of her/his contract with the Office for Independent Evaluation.

ANNEX 1: Project Context

The project aims to reduce greenhouse gas emissions in the Russian Federation by transforming the market for industrial energy efficiency in GHG-intensive industries. The project has been designed taking stock of the actual situation with respect to industrial energy efficiency in Russia and trying to leverage the significant opportunity given by the recent adoption of the Russian Energy Efficiency Law.

The project will achieve this market transformation through activities that will:

1. Have a direct and sustainable positive effect on the management and rational use of energy in Russian industry;
2. Structurally improve industrial energy efficiency in heavy and light industries through increased energy efficiency investments,
3. Improve the technical capacity of enterprises personnel and industrial energy efficiency services providers
4. Improve the capacity of Russian Federation and states governments to develop and implement effective policies and programs aimed to support industrial energy efficiency.

The project has been jointly developed by UNIDO and the European Bank for Reconstruction and Development (EBRD) and it will be jointly implemented, building also on an energy efficiency credit line facility (RUSEFF) recently established by EBRD.

UNIDO is responsible for the delivery of most training activities targeted to national IEE consultants and service providers (hereinafter called Experts), enterprises/SMEs personnel and government officials. With respect to the first two target groups (Experts and enterprise personnel), UNIDO will deliver tailored training programs to introduce and strengthen capacity for the development and implementation of energy management systems and energy systems (steam, compressed-air, pumps, etc.) optimization measures and projects in large energy-intensive industries as well as in SMEs.

The project is funded by the Global Environmental Facility (GEF) and it runs from August 2010 to December 2017.